

# PUBLIC ADMINISTRATION, ADVANCED CERTIFICATE

---

The 15-credit Certificate in Public Administration prepares students in public and nonprofit organizations to meet the challenges of mid and upper level management and supervisory positions. Students, whose careers or prospective careers interact with local, state, or federal government organizations and funding streams, will benefit from this certificate. The certificate is strategic in providing competencies that can be applied to high growth areas of public administration, such as Human Services, Public and Social Policy, Emergency Management, Criminal Justice, Fire Science, Homeland Security and Public Safety. Similarly, business policy (CAED), labor policy, and students interested in private sector employment and who expect to interact with government agencies and public sector bureaucracies and funding streams will enhance their potential employ-ability with expertise in public administration; if combining this certificate with their master's program. Increasingly, the boundaries between the public sector, not-for-profit, and private sectors are diminishing as the reach and authority of the federal government expands. The Certificate in Public Administration prepares students and future administrators for new intergovernmental relationships that are emerging.

## Program Delivery and Tuition Rate

This certificate is delivered through online courses and is billed at the non-MBA rate.

Students may begin this 15-credit certificate in the fall, spring or summer terms. The certificate offers two 3-credit opening courses, two 3-credit functional courses, and a 3-credit capstone course as shown in the suggested enrollment sequence below.

Code	Title	Credits
PADM 6085	Public Administration	3
PADM 6170	Public Finance	3
PADM 6175	Public Sector Decision-making	3
PADM 6180	State & Local Government	3
PPOL 6030	Public Policy Analysis (Capstone)	3
<b>Total Credits</b>		<b>15</b>

**Upon successful completion of this program, students should be able to:**

- Identify relevant historical developments in the field as they affect current practice.
- Articulate prominent theories in the field and relate theory to practice.
- Demonstrate facility with public finance and budgeting methods and techniques.
- Demonstrated ability to analyze and evaluate public finance and budgeting.
- Apply decision-making strategies for government agencies.
- Demonstrate facility with the structures and functions of New York State and local governmental institutions; students from other states will have the opportunity to apply concepts to their state instead of New York.